

S M Y T H
INDUSTRIES
Employment Application

First Name: _____ M.I.: _____ Last Name: _____

Mailing Address: _____ Apt./Unit #: _____

City: _____ State: _____ Zip Code: _____

Telephone #: _____ Email Address: _____

Job you are applying for: _____ Available Start Date: _____

Desired Rate/Salary: _____

Tell us how you heard about this job? _____

EDUCATION

High School

Name of school: _____ Address: _____

Years completed? _____ Did you graduate? _____

Degree Type: _____

College

Name of school: _____ Address: _____

Phone #: _____ Dates Attended: _____

Did you graduate? _____ Degree: _____ Major: _____

Name of school: _____ Address: _____

Phone #: _____ Dates Attended: _____

Did you graduate? _____ Degree: _____ Major: _____

Other

Name of school: _____ Address: _____

Phone #: _____ Dates Attended: _____

Did you graduate? _____ Degree: _____ Major: _____

Special Courses/Training – Please list any additional training you may have had received, including military training, apprenticeship programs, vocation training, courses or seminars.

EMPLOYMENT HISTORY

Current or Most Recent Employer

Company Name: _____ Employer's Phone #: _____

Address: _____ City/State: _____ Zip Code: _____

Job Title: _____ Employed From: _____ To: _____

Starting Salary/Hourly Rate: _____ Ending Salary/Hourly Rate: _____

Supervisor's Name: _____

Job Duties:

Reason for Leaving: _____ May we contact this employer? _____

Additional Employment History

Company Name: _____ Employer's Phone #: _____

Address: _____ City/State: _____ Zip Code: _____

Job Title: _____ Employed From: _____ To: _____

Starting Salary/Hourly Rate: _____ Ending Salary/Hourly Rate: _____

Supervisor's Name: _____

Job Duties:

Reason for Leaving: _____ May we contact this employer? _____

Company Name: _____ Employer's Phone #: _____

Address: _____ City/State: _____ Zip Code: _____

Job Title: _____ Employed From: _____ To: _____

Starting Salary/Hourly Rate: _____ Ending Salary/Hourly Rate: _____

Supervisor's Name: _____

Job Duties:

Reason for Leaving: _____ May we contact this employer? _____

Company Name: _____ Employer's Phone #: _____

Address: _____ City/State: _____ Zip Code: _____

Job Title: _____ Employed From: _____ To: _____

Starting Salary/Hourly Rate: _____ Ending Salary/Hourly Rate: _____

Supervisor's Name: _____

Job Duties:

Reason for Leaving: _____ May we contact this employer? _____

Briefly describe your long-term career goals.

PROFESSIONAL LICENSES/CERTIFICATIONS

License/Certification	State	License #	Expiration Date

REFERENCES

(Do not list family members or relatives)

Name	Company	Position	Phone #

Have you ever been convicted of a felony or misdemeanor offense?

If yes, please explain: _____

Are you legally eligible for employment in the United States? _____

I certify that the information I have provided in this employment application is accurate and has been completed to the best of my knowledge and ability. I understand that any falsification, misrepresentation or omission in my interviews or any other employment record, may be sufficient reason not to hire me or may be reason for dismissal.

Typed name is acceptable instead of signature for electronic submission.

Signature: _____ Date: _____